

# Workshop Schedule

Workshops are held on the 3rd Floor, Bay Tree Building, Muwekma Ohlone Conference Room. No reservations needed!

## Selecting An Internship

4/16 Th 1:00 - 2:00  
4/29 W 12:00 - 1:00  
5/12 T 1:30 - 2:30

## Resume and Cover Letter Workshop

4/14 T 12:00 - 1:00  
4/20 M 11:00 - 12:00  
5/6 W 2:00 - 3:00  
5/12 T 4:00 - 5:00  
5/21 Th 10:30 - 11:30  
5/28 Th 3:00 - 4:00

## Interviewing Workshop

4/21 T 2:00 - 3:30  
5/5 T 3:00 - 4:30  
5/15 F 2:00 - 3:30

## Graduate/Professional School Information

4/15 W 2:00 - 3:30  
5/1 F 10:30 - 12:00  
5/18 M 3:00 - 4:30

## FREE Practice Tests, Saturday, May 2

MCAT 10:30 am Cowell 216  
LSAT 10:00 am Cowell 134  
GRE 10:15 am Cowell 131  
GMAT 10:30 am Cowell 222  
DAT 10:00 am Cowell 223

Register online at [www.kaptest.com/practice](http://www.kaptest.com/practice) or by calling 1-800-KAP-TEST.

## Professions Training Program Internship Preparation Course

- \* Explore career options
- \* Find an internship
- \* Improve cover letter, resume and interviewing skills

Register in Spring for the Fall Course (Crown 185)

For more information, contact Barbara Silverthorne at 459-3973

For special arrangements to accommodate a disability, call 459-4839 two weeks prior to the event.

## \* \* *Special Workshops* \* \*

### Financing Your Graduate/Professional School Education

Monday, April 20

Two Sessions: 12:00 – 1:30 pm and 2:00 – 3:30 pm  
Bay Tree Bldg., Cervantes and Velasquez Room

### Writing as a Career Option

Thursday, May 7, 6:00 – 7:30 p.m.

Bay Tree Bldg., Cervantes and Velasquez Room

### Law School Information Sessions

*Santa Clara, USF, New York Law*

Friday, May 8, 12:00 – 1:30

Bay Tree Bldg., Cervantes and Velasquez Room

*UC Davis, UC Hastings, Pacific McGeorge*

Wednesday, May 13, 12:00 – 1:30

Bay Tree Bldg., Cervantes and Velasquez Room

For a schedule of workshops designed for **Graduate Students**, please refer to the Career Center online calendar at:

<http://www.careercenter.ucsc.edu/calendar/>

### UC Center in Sacramento Summer and Fall 2009:

- \* Available to junior, senior and graduate students
- \* Intern and earn units
- \* Internships created just for you – All majors welcome!  
DEADLINE for Summer: **Friday, April 3, 2009**  
DEADLINE for Fall: **Friday, April 3, 2009**

Details and application:

<http://intern.ucsc.edu/uccs.html>

## Career Advising

Meet with a career advisor during Drop-In or by individual appointment for help with a range of topics, such as choosing a major, graduate school and career planning. Call 459-4420.

- **Drop-In Advising**

Monday - Tuesday - Wednesday - Thursday  
10:00 – 11:20 a.m. • • 1:30 – 3:30 p.m.

- **Pre-Health Advising** Drop-In:

Mon-Thurs, 10:00 – 11:30 a.m., 1:30 – 3:00 p.m.  
Appointments: 459-5705 or [truhitte@ucsc.edu](mailto:truhitte@ucsc.edu)

- **Graduate Student Advising** By appointment: 459-1409

- **Internship Advising** By appointment: [sheilar@ucsc.edu](mailto:sheilar@ucsc.edu)

## Community Online Job Board:

Find listings for part-time jobs in both the Santa Cruz area and other areas of California at:

<http://www2.ucsc.edu/careers/jobs/>

## On-Campus Interviews and Info Sessions

Employers visit UCSC throughout the year to interview students for jobs and internships, and to provide information about their companies. For the current schedule and details on how to participate, go to:

<http://www2.ucsc.edu/careers/jobs/ocinterview.html>

## Intern Connection

Internships are the number one hiring criteria used by employers. Our online internship database lists both paid and volunteer internships, and is available to registered students 24/7. Access the database, and sign up to have new listings announced to your email at:

<http://www2.ucsc.edu/careers/jobs/intern.html>

## Reference Letter Services

Review guidelines and register for the Graduate Reference Letter Service (GRLS), the Health Science Letter Service (HSLS), and the Ph.D. Letter Service at:

<http://www2.ucsc.edu/careers/letters>



305 Bay Tree Bldg.  
Santa Cruz, CA 95064  
(831) 459-4420

Fax: (831) 459-4018

Monday – Friday, 8 am – 5 pm

<http://www2.ucsc.edu/careers>

# Career News Spring 2009

The Career Center serves students, alumni, and on and off campus employers. Services include:

Career Advising

Resource Library

Grad School Services

Internships

Part-time Jobs

Career Positions

Workshops (see inside)

Computer Lab

On-Campus Interviews

Information Sessions

## **\*\* Special Events \*\***

### Job and Internship Fair

Tuesday, April 28, 11:00 - 3:00 p.m.

Colleges 9/10 Multipurpose Room and University Center

Find more information at:

[http://www2.ucsc.edu/careers/events/lc\\_intro.html](http://www2.ucsc.edu/careers/events/lc_intro.html)

### Participate in the On-Campus Interview Program!

Employers participating during spring quarter include: ABF Freight, Enterprise, First Investors, Fund for the Public Interest, KPMG and Symantec

For an updated list:

<http://www2.ucsc.edu/careers/jobs/ocinterview.html>

All students must register on SlugQuest to participate in on-campus interviews. Students who register by April 28<sup>th</sup> are eligible to win a \$25 iTunes card! (multiple winners)