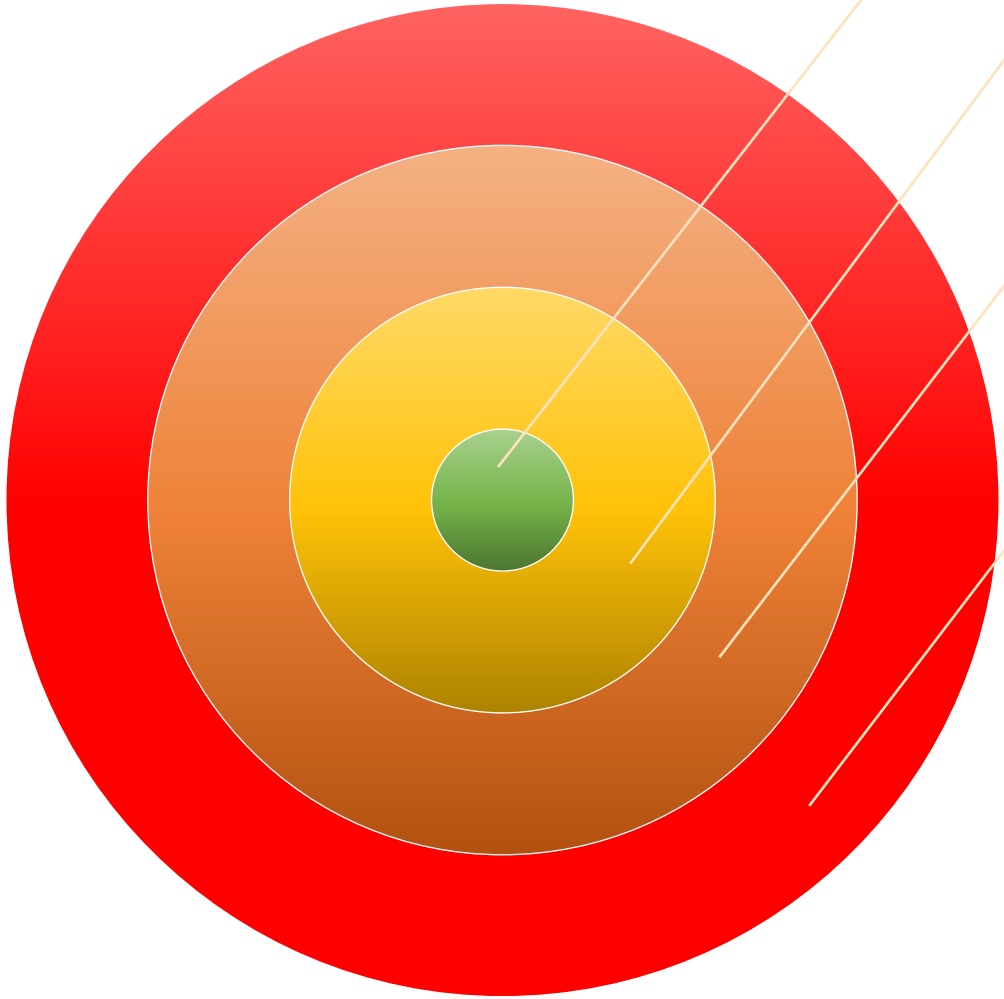

Basic

- Less than $5,000
- Only 1 Requisition
- Mulitiple vendors on one requisition OK
- No Alcohol or special cases - see top level below
- No Food Reimbursements
- No UCSC Food Recharge (Dining Hall, Cafe)

MET

- Multiple Requisitions
- No Food Reimbursements
- No UCSC Food Recharge (Dining Hall, Cafe)

ERF

- Food Reimbursements
- UCSC Food Recharge (Dining Hall, Cafe)

Top Level

- 1. Alcohol
- 2. Employee Morale
- 3. Exceeds Per Person Limit
- 4. Partner/Spouse/Family Attending
- 5. Tickets to Sport/Music/Theatrical Event
- 6. Cash Contribution to Non-Profit
- 7. Exceeds $5,000