

## **The Most Useful Account Codes**

(and what they mean)

### **001253: student programming**

the main audience or main participants are students

there is a significant student enrichment component

examples: speaker events, community building events,  
skill-building workshops

### **001270: business meeting**

employees meet to accomplish tasks for the university

examples: staff lunch meetings, staff trainings

student staff trainings for work

### **001272: on the job meals- restricted--**

special situation where employees can't leave work

or they have to work through a meal to accomplish a task

that can't be done at any other time. Not necessarily a meeting.

phonebank calls;

overtime to finish envelope stuffing by a deadline

\*\* Note that there can be some overlap between these codes, depending on how you define the activity. If you aren't sure, contact your EOA!