CONTACT INFORMATION
Richard Hughey, Vice Provost and Dean of Undergraduate Education
Email: vpdue@ucsc.edu
Phone: (831) 459-4908 (Catherine Cordes)

Barbara Silverthorne, Career Center Director
Email: bsilver@ucsc.edu Phone: (831) 459-4590

cuip teach@ucsc.edu: use this address for informing the instructor, course coordinator, and the CUIP coordinator, of absences, class related questions, and other course related logistics.

CLASS TIME AND LOCATION
Mondays, 5-6:45 pm, Bay Tree Conference Center, Cervantes and Velasquez conference room

May 14 and 21 will meet until 7:30. Please let us know if you have a scheduled class at this time.

June 4 will be at University House next to the Performing Arts complex.

We will not meet during finals week.

The course is available for P/NP credit only. Undergraduates cannot have more than 25% of their credits graded P/NP.

COURSE OBJECTIVES
The course objectives are to:
• Enhance the educational value of your CUIP internship by insuring that you reflect on the goals and potential impact of your project and on its outcomes.
• Develop your communication and leadership skills in the context of your internship and through collaboration with your CUIP colleagues.
• Develop an understanding of the complexities and context of UCSC as an institution
• Develop an understanding of how your projects contribute to UCSC’s mission and effectiveness.

THEORY AND STRUCTURE OF THE COURSE
The course is a workshop in which the interns, visitors, and course coordinators each contribute their expertise and experience. Class meetings will vary in format during each of the terms. Some meetings will be presentations and discussions focused on the assignments related to your internships. On other evenings there will be presentations by campus administrators and discussion about current issues at UCSC. Some meetings will be devoted to “check ins” on your experiences in your internships. At the end of each term, class meetings will be devoted to formal presentations of your projects. Your mentors are expected to attend your presentations.

COURSE REQUIREMENTS (Spring)
• Regular attendance at class meetings; timely arrival and engagement
• Developing a group paper on solving a selected campus issue.
• Submission of a final reflection essay and project report (with peer editing)
• Completion of miscellaneous short assignments
• Formal presentation of Project Report and submission of success story.
Course Syllabus for Spring 2012  
Class 5:00-6:45 pm, Mondays  
Meeting Place – Bay Tree Cervantes and Velasquez Conference Room  
(See [http://intern.ucsc.edu/cuip](http://intern.ucsc.edu/cuip))

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<thead>
<tr>
<th>Date</th>
<th>Topic</th>
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<tr>
<td>April 02, 2012</td>
<td>Welcome Back &amp; Overview of Spring Spectrum of Styles: Barbara Silverthorne CUIP Coordinator Topic Selection Brainstorm topics to study next week</td>
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| April 09, 2012| Plans for Campus Solutions  
Small groups develop approaches to problems and share results back.  
Leader and Scribe coordinate 1-3 page report on the problem and approaches |
| April 16, 2012| Communication in Difficult Situations  
Laurie McCann, Ombudsman |
| April 23, 2012| Mid-Quarter Check-in  
By affinity group and report back |
| April 30, 2012| Messaging the Undergraduate Experience  
Representatives from University Relations and Admissions  
Discussion of the undergraduate experience as it relates to development and student outreach.  
Come prepared to discuss you successes and challenges at UCSC |
| May 7, 2012   | Peer Review of Reports and Draft Presentations  
Groups of 3 |
| May 14, 2012  | Final Presentations - CLASS MEETS UNTIL 7:30 |
| May 21, 2012  | Final Presentations - CLASS MEETS UNTIL 7:30 |
| May 28, 2012  | Holiday – No class! |
| June 04, 2012 | Year End Celebration; Chancellor Q&A; University House |
| Finals Week   | No class! |

COURSE RESPONSIBILITIES AND IMPORTANT DATES

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<tr>
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<tbody>
<tr>
<td>April 16, 2012</td>
<td>Group report on campus solution</td>
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<tr>
<td>May 14, 2012</td>
<td>Final Project Report Success Story due</td>
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| May 14, 2012  | Media Assisted Presentations of your project  
(Mentor should attend.) |