Presentation Assignment

- Formal Presentation of Project
- Dress one step above your audience which will include mentors
- Timed
  - Fall:
    - Presentation four minutes
    - Q & A two minutes
  - Spring:
    - Presentation five minutes
    - Q & A three minutes
Presentation Assignment

PowerPoint Files submitted in advance

When?
- Approximately one week before the presentation

Where?
- eCommons
Presentation Assignment

Content

- Who am I?
- What is my project?
- Why is it important?
Examples of Bad Media Assisted Presentation Slides
The Bad ...

- Change of color scheme
- Gratuitous clip art
- Distracting transitions
The Bad cont.

- Cont. instead of just the same title
- Sound that doesn’t add anything
- Too much clutter
- I particularly dislike full sentences that wrap to the next line and could have been cut instead of running on.
- Too many bullets
- Running off the slide due to above
- Putting text below slide space
The Bad ...

- This is my students’ favorite clipart.
- Note that sound may or may not help the audience attend to what you are saying.
- Most included sounds are short but you can record your own.

Note style change
• This slide has no title. Titles help guide the audience through the talk. All slides except photographs should have a title.

• The type on this slide is too small. It’s readable here, but when projected, only the presenter and maybe those in the front rows will be able to read it. Those in the back will be completely lost.

• USE OF ALL CAPITAL LETTERS OR ITALICS also makes slides difficult to read.

• This slide would be easier to follow if indentations were used.

• Don’t design your slides to stand alone. They are a guide to your presentation. If they were understandable by themselves, we could just publish them and forget about presentations! Your slides support what you say: They don’t replace it.

• This slide has too many words and too many points. Keep your slides under nine lines.
Bad Color Usage

Poor Contrast

Board 1

ASP

Board 2

ASP

Board 3

ASP

Text too tiny

tck

tms

tdi

trst

PSBM
How to Annoy Your Audience

- Overuse transition effects
- Focus the audience on your slides, not the speaker
- Try to use every feature PowerPoint has to offer
Presentation Preparation

- Audience
- Dress (one step up from audience)
- Organization
- Visuals
- Practice (6 times out loud)
- Test your A/V equipment
- Connect with your audience
Comments

Questions?