

How to Review and Edit Your Profile on SlugQuest

1. Log in to SlugQuest with your Gold Cruz ID and password

A. Changing Personal Information

1. Hover over the 'Profile' tab at the top of the page
 - a. This will show options to go to your personal and academic profiles
2. Select the 'Personal' option which will take you to your Personal Profile
 - a. Here you can review and update your personal information such as name, gender, email, phone number, etc.
3. To edit information, click on item of information you wish to change and manually update the information
4. Click 'Save Changes' at the top of the page
 - a. Note, it takes about 20 minutes for these changes to take effect

B. Changing Academic Information

1. Hover over the 'Profile' tab at the top of the page
 - a. This will show options to go to your personal and academic profiles
2. Select the 'Personal' option which will take you to your Personal Profile
 - a. Here you can review and update your academic information such as your graduation date, year in school, and major
3. To edit information, click on item of information you wish to change and manually update the information
4. Click 'Save Changes' at the top of the page
 - a. Note, it takes about 20 minutes for these changes to take effect